

Order confirmation

Order confirmation moves the order from an unprocessed state into the confirmed workflow.

This action is available through the Order Details screen:

OT-TestScenario-4-0003
Not confirmed

Order header Ship-to address

Buyer	Bossers & Cnossen B.V.	Creation date	06/04/2024, 04:46 PM	Partial delivery	No
Bill-to GLN	8714231443933	Requested delivery date	06/08/2024, 02:00 AM	Comment	Header Text
Type	Standard				

Buyer...	Produc...	Product descrip...	Unit pr...	Quantity...	Total price	Requested deliv...	Stage	Status	Scheduled deli...	Confirm...	Confirme...
1	Seller...	Most Wonderful ...	€90.10	11	€991.10	2024-06-05	+	=		11	
2	Seller...	Most Wonderful ...	€120....	12	€1,442.40	2024-06-05	+	=		12	
3	Seller...	Most Wonderful ...	€130....	13	€1,693.90	2024-06-05	+	=		13	
4	Seller...	Most Wonderful ...	€140....	14	€1,965.60	2024-06-05	+	=		14	

← Back Archive order Delete order Put order on hold **Create confirmation**

UBL-J-121
Not acknowledged

Create confirmation

Seller reference*

Buyer line	Product code	Product description	Unit price	Quantity ordered	Total price	Requested delivery date	Scheduled delivery date	Confirmed quantity	Confirmed price	Status	Stage	Actions
1	SKUB...		€89.99	10	€899.90	12/04/2025		10	€89.99	=	+	Actions
2	SKUB...		€10.16	5	€50.80	12/04/2025		5	€10.16	=	+	Actions

I confirm that the prices are correct *

Cancel Send confirmation

Confirming the order updates its processing state. Order confirmation updates the processing state of both the order and its line items.

- An order in **Not acknowledged** transitions to **Confirmed without changes** or **Confirmed with changes**, depending on whether any information is modified during the confirmation step.
- Line items transition from **Stage: New** to **Stage: Confirmed** if no line-level actions are applied.

Line-level actions remain available during confirmation. This includes adjusting quantities, updating prices, and modifying other editable attributes before finalising the confirmation.