

# Order invoicing

Invoicing action is available for orders which have at least one line in "Shipped" stage.

In the following image, invoicing is done by clicking on "Create invoice" button.

UBL-RO-007 / Test-Cursor-code-for-date-pciekr-cell  
Confirmed with changes, Fully shipped

Order header    Ship-to address

<b>Buyer</b>	Quantore Europe B.V.	<b>Creation date</b>	01/22/2026, 11:15 AM	<b>Comment</b>	Dropship order from Quantore B.V
<b>Bill-to GLN</b>	8712423017245	<b>Requested delivery date</b>	02/10/2010, 01:00 AM		
<b>Type</b>	Standard	<b>Partial delivery</b>	No		

Buyer line	Product code	Product description	Unit price	Quantity ordered	Total price	Requested delivery date	Scheduled delivery date	Confirmed quantity	Confirmed price	Status	Stage
1	SKUB002	Canon 719 - Black - origina...	€89.99	10	€899.90	12/04/2024	02/24/2026 02/27/2026	10 10	€4.00 €674.00	⬆️ ⬆️	🚚 🚚
2	SKUB003	HP Toner Collection Unit - ...	€10.16	5	€50.80	12/04/2024	02/27/2026	5	€5,510.16	⬆️	🚚

← Back    Archive order    Create invoice

After selecting the "Create invoice" button, user is forwarded to Classic Order Manager in embedded view to finalize invoice creation. Invoice creation in embedded view does not contain "Search panel" and breadcrumbs in order to avoid using Classic Order Manager for features supported in New Order Manager. Instead it contains a "Back" button when picking despatch advice (routes back to "Order details" in New Order Manager) and when the invoice is being created actually (routes back to despatch advice picking screen).

Showing 1-3

Message type	Customer order number	Despatch advice number	Sender	Receiver	Date / Time
DESADV	UBL-RO-007	123123			February 24, 2026 12:00:00 AM
DESADV	UBL-RO-007	123412			February 27, 2026 12:00:00 AM
DESADV	UBL-RO-007	123-d			February 27, 2026 12:00:00 AM

€ Create invoice    Back

Buyer : Quantore Europe B.V. (Seller)    Despatch advice number : 123123    Order type : Standard    Seller : Onetrail Test Seller (Seller)

Purchase order number : UBL-RO-007    Order creation date : 22-01-2026    Partial delivery : No    Sales order number : Test-Cursor-code-for-date-pciekr-cell

Bill-to address : 8712423017245    Order date : 09-01-2026    Requested delivery date : 10-02-2010

Order status : Confirmed with changes, Fully shipped    Ship Date : 24-02-2026

+ Ship to address

Order comments:  
Dropship order from Quantore B.V

- Invoice

Invoice Number	Total levies	€ 0.00	Total items	€ 27,550.80	End total	€ 33,336.47
Invoice Date	Total discounts	€ 0.00	Net total	€ 27,550.80		
Payment Due Date	Total charges	€ 0.00	VAT amount	€ 5,785.67		

Add header discounts    Add header charges    Add header text

Select checkbox to default from settings/ enter default VAT

Status	Sales #	Line #	Item number	Item description	Quantity	Unit price	VAT	VAT amount	Total (ex. VAT)
<input type="checkbox"/>	001	2	SKUB003	HP Toner Collection Unit - Waste toner collector	5	5510.16	<input checked="" type="checkbox"/> NL HIGH 21.0	5785.67	27550.80

Add line levies    Create invoice    Back

Creating an invoice for the order updates the processing state of both the order and its line items:

- An order stage is switched from "Fully shipped" stage to "Fully invoiced" or "Partially invoiced" depending whether all the lines are invoiced or not
- An order stage is switched from "Partially shipped" stage to "Partially invoiced" stage
- Line items transition from stage "Shipped" to stage "Invoiced"